

Uplift Michigan Online School
Board of Education Regular Meeting Minutes
Thursday, July 23, 2020
6:00 p.m. Eastern Time

601 Fifth St NW Suite 500
Grand Rapids, MI 49504

1. Meeting called to order by President Jeff Bell at 6:07 pm

Roll Call

- a. Board Members Present: Jeff Bell, Mary Harwood, Denise Kish
 - b. Call-in: Robert Giordano, Travis Gostinger, Max Shafik, Tonya Lowry, Tim Wood, Doug McNeil
 - c. In person: none
2. Pledge of Allegiance
 3. Statement of Purpose
 4. Adoption of Agenda
 - a. Motion to approve by Jeff Bell, seconded by Mary Harwood, all members – aye, motion carried
 5. Election of Officers
 - a. Officers hold their place unless they are replaced or reaffirmed. The decision is made at the annual meeting.
 - b. Motion to adopt the current officers for the 2020/21 school year by Jeff Bell, seconded by Denise Kish, all members – aye, motion carried
 6. Public Comment/Correspondence
 - a. No public comment
 - b. The Treasury Department reached out with questions regarding finances. Answers have been sent back and we are waiting further communication.
 7. Resolution Indicating the Board will Comply with all Laws, Rules and Regulations
 - a. Motion to approve as written by Mary Harwood, seconded by Denise Kish, all members – aye, motion carried
 8. Approval of Minutes from the regular Board meeting from May 28, 2020
 - a. Motion to approve by Jeff Bell, seconded by Denise Kish, all members – aye, motion carried
 9. Resolution Setting Date, Time and Place of Regular Board Meetings and Location of Official Posting
 - b. Board Meetings will take place on the 4th Thursday of each month with the exception of November and December being the 3rd Thursday, all at 6 pm est. A zoom meeting will be the mode of the meetings. The official posting will be on the school website.
 - c. Motion to approve as written by Denise Kish seconded by Jeff Bell, all members – aye, motion carried

10. Resolution Continuing the Designation of Depositories for Various Funds and Signatures for Various Funds/Accounts
 - a. Lake Michigan Credit Union will hold the account funds. The signatories on the account are Jeff Bell and Denise Kish.
 - b. Motion to approve as written by Mary Harwood, seconded by Jeff Bell, all members – aye, motion carried

11. Resolution to Bond Board Treasurer and Others as Designated by the Board
 - a. Bonded: Jeff Bell, Denise Kish, Max Shafik and Travis Gostinger
 - b. Motion to bond the members as listed by Denise Kish, seconded by Jeff Bell, all members – aye, motion carried

12. Resolution Reappointing Legal Counsel
 - a. Motion to reappoint Doug McNeil as the legal counsel by Jeff Bell, seconded by Mary Harwood, all members – aye, motion carried

13. Resolution Reappointing Auditors
 - a. Motion to reappoint Brian McFeran with Brickley DeLong by Jeff Bell, seconded by Mary Harwood, all members – aye, motion carried

14. Resolution Reappointing designated AHERA contact
 - a. Motion to reappoint Tonya Lowry as the AHERA contact by Denise Kish, seconded by Jeff Bell, all members – aye, motion carried

15. Resolution Designating the Freedom of Information Act (FOIA), Sexual Harassment, Title VI, Title IX, and the Section 504 contacts
 - a. Motion to designate Tonya Lowry as the contact by Denise Kish, seconded by Mary Harwood, all members – aye, motion carried

16. Resolution Designating Chief Administrative Officers
 - a. Motion to designate Jeff Bell as the Chief Administrative Officer and Travis Gostinger as the Acting CAO by Jeff Bell, seconded by Denise Kish, all members – aye, motion carried

17. Resolution Designating Compliance Officer
 - a. Motion to designate Tonya Lowry as the Compliance Officer by Jeff Bell, seconded by Denise Kish, all members – aye, motion carried

18. Approval of Minutes from the regular Board meeting on June 25, 2020
 - a. Motion to approve by Jeff Bell, seconded by Denise Kish, all members – aye, motion carried

19. Approval of Finance Reports
 - a. Once the 2019-2020 financials are closed, they will be sent to the auditors for final review. Auditor opinion will be presented to the Board by October.
 - i. Motion to approve as presented by Jeff Bell, seconded by Denise Kish, all members – aye, motion carried

20. Leadership Update

a. Management

- i. COVID-19 Preparedness and Response Plan needs to be sent to the State. Tonya Lowry and Travis Gostinger will meet to complete the plan.
- ii. Mary Harwood: What's the plan for staff with school-aged children who cannot return to school? Tonya Lowry: Accommodations will be made to support staff.
- iii. Plan must be approved by August 15. Doug McNeil: The Board can approve the plan subject to legal counsel's review and distribute the plan as soon as it is ready.
- iv. Motion to approve the COVID-19 Preparedness and Response Plan subject to legal counsel's review and ratification by Denise Kish, seconded by Mary Harwood, all member – aye, motion carried

b. Superintendent

- i. We have met our minimum target for enrollment of 277 students.
- ii. Enrollment
 - 286 are currently enrolled
 - 139 applicants are in the process
 - 252 enrollment forms requested, but not submitted
- iii. Mary Harwood: Is there any plan for a cap at this time? Tonya Lowry: Not at this time. We will continue to discuss as enrollment grows.
- iv. Denise Kish: If districts start offering online options does that change anything for Uplift as far as how our regulations? Tonya Lowry: I don't foresee Uplift's regulations being changed. Travis Gostinger: Many things depend on Governor Whitmer's executive orders and what options districts have for online learning. More clarity coming soon. Uplift is in a good position since we are already an online charter school. We already understand the structure.
- v. Summer School
 - 25 9-12th grade students taking 1-2 courses
 - Funding for summer comes from 31a funding
- vi. Pending Staff Changes
 - Guidance Counselor will be leaving end of July
 - Special Programs/Relationship Manager will be leaving on 8/14
 - Currently Hiring PT counselor, 2 Elementary teachers, Learning Specialist/Special Programs RM
- vii. Compliance Items
 - Everything is completed and submitted except the End of Year TSDL collection which is due July 31st.

10. Adjournment

- a. Motion to adjourn at 7:01 pm by Jeff Bell, seconded by Mary Harwood, all members – aye, motion carried

Respectfully submitted,



Mary Harwood, Board Secretary